



**Rondine Cittadella della Pace Program 2023-2025
Application Form**

General information:

Name

Surname

Gender

Date of birth

Place of birth

Nationality

Complete address

Telephone contacts

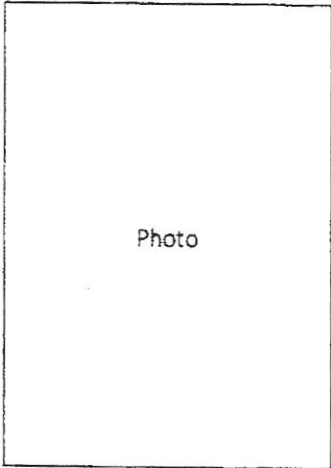
e-mail

Military service requirements absolved: Yes No

Marital status Married Single

Children Yes No

Ethnic background (where applicable)





Educational background:

(if currently attending a post-graduate course, please write both your earned degree and the expected one)

Latest degree earned or expected.....

Date or expected date of award

Final result.....

At (name of University or other Institute).....

Preferred Master (Master di Primo Livello) that you wish to attend in Italy (Master name, University):

1)

2)

Work experience, civic engagement, and interests:

Are you currently employed? Yes No

If yes, what is your profession at the moment?

Briefly describe your past work experience

.....
.....
.....

Have you, or are you currently pursuing any extracurricular activities?

.....
.....
.....

Do you consider yourself an artist? If yes, in which field of art?

.....



Additional information:

Father's name and surname.....

Profession..... Date of birth

Address

Mother's name and surname.....

Profession..... Date of birth

Address

How did you find out about Rondine World House program?.....

.....

Do you have any special needs (diet or medical)? Yes No

If yes, please provide details

.....

References of the applicant (academic, professional or civic engagement sphere):
Please write name, position, contact and relation to applicant. References do not include family members.

1.(obligatory).....

.....

2.(optional).....

.....

3.(optional).....

.....



I have included the following documents (check all included documents):

- Copy of valid passport (*must be valid until at least December 2024*);
- Cover letter of motivation;
- Curriculum Vitae;
- Rondine Project Proposal Form;
- Copy of last diploma/degree obtained;
- Reference letter/s;
- Driving license (*if available*);
- Notice on personal data protection (hand-signed).

If accepted into the Program, I fully understand and commit myself to be responsible for preparing and submitting the following documents to Rondine:

- Italian Entrance Visa for Study/University;
- *Dichiarazione di Valore* in addition to any other documents needed for the enrollment in an academic program;
- General health medical certificate;
- International Driving Permit (if having a valid driving license available);
- Any other documents specifically requested by the Association.

If NOT accepted into the Program, I wish to be updated about the next application rounds and other Rondine projects

Yes

No

I hereby declare to have read the entire call for application.

Date Signature.....



Master list – World House program

The World House program includes a one-year, part-time First Level Executive Master Program (Master di Primo Livello, 60 ECTS) to choose from among the offered programs of Universities in Central Italy (Siena, Firenze, Pisa).

Applicants express 2 master program options of their interest in the application form. The final choice will be confirmed at the end of the selection process, before arriving in Italy, and prior to agreement with the educational staff.

Once confirmed, selected candidates cannot change the chosen master since it is linked to visa procedures. Universities confirm the academic offer for the coming year between June and July. If a chosen master is not included in the confirmed academic offer, the staff will provide alternative options to selected candidates.

The following list includes eligible masters. In the last years, former fellows attended masters in the list, and we can provide additional information. If you are interested in a specific master not included in the list¹ and for other inquiries, please write to apply@rondine.org.

MASTER NAME AND WEBSITE	UNIVERSITY	ACADEMIC AREA
Conflict Management and Humanitarian Action https://www.master-cmha.unisi.it/	Siena	Political Science; International relations; Law; Peace & Conflict Resolution.
Comunicazione d'impresa. Linguaggi, strumenti, tecnologie <i>Business communication. Languages, tools, technologies</i> https://www.mastercomunicazioneimpresa.it/	Siena	Business Marketing and Communication; Public Relations.
Sviluppo e Internazionalizzazione delle Piccole e Medie Imprese <i>Development and Internationalization of Small and Medium Enterprises</i> https://www.dsfulci.unisi.it/it/mastersipmi	Siena	International Business Economics.

¹ If you wish to search for further available Masters, you can visit <https://www.universitaly.it/index.php/public/cercaOffPL> (Post Laurea/ Offerta formative/ Tipo di Laurea: Master di Primo Livello). Sort by Tipo di Laurea: "Master di Primo Livello"; Region: "Toscana", "Umbria". Masters in the list may refer to the year 2022/2023: consider general conditions as applicable to the academic year 2023/2024. Please, remember that to be eligible and compatible with the World House Program, Masters must meet the following conditions:

- offered by Universities in Tuscany and Umbria
- part-time basis
- maximum fee: € 4500



<p>Big Data Analytics e tecnologie per la gestione <i>Big Data Analytics and Technologies for Management</i></p> <p>https://www.disei.unifi.it/vp-278-big-data-analytics-and-technologies-for-management.html</p>	Firenze	<p>Big Data Management; Statistics; Data Science. <u>Background in informatics (or similar) required</u></p>
<p>Scienze del Lavoro e Gestione delle Risorse Umane <i>Occupational Science and Human Resource Management</i></p> <p>https://www.disei.unifi.it/vp-401-scienze-del-lavoro-e-gestione-deile-risorse-umane-ls-hrm.html#</p>	Firenze	<p>HR Management (law, economics, management, political science and sociology).</p>
<p>Publicità istituzionale, comunicazione multimediale e creazione di eventi <i>Institutional Advertising, Multimedia Communication and Event Creation</i></p> <p>https://www.mastereventi.unifi.it/</p>	Firenze	<p>Communication & event management.</p>
<p>Economia Management e Digital Innovation per il turismo <i>Economics, Management and Digital Innovation for Tourism</i></p> <p>https://www.disei.unifi.it/vp-280-economia-management-e-digital-innovation-per-il-turismo.html</p>	Firenze	<p>Economics and Management of Tourism, Tourism Marketing.</p>
<p>Eco Fashion Design</p> <p>https://www.pin.unifi.it/eventi/1032-al-via-al-pin-il-master-universitario-di-i-livello-ecofashion-design-per-la-moda-circolare-e-sostenibile</p>	Firenze	<p>EcoFashion; Sustainable Fashion Design & Management.</p>
<p>Futuro vegetale. Piante, innovazione sociale e progetto <i>Plant Future. Plants, social innovation & design</i></p> <p>https://www.futurovegetale.org/</p>	Firenze	<p>Innovation Management; Environmentalism; Social Innovation inspired by the plant world.</p>
<p>Corporate and Private Banking</p> <p>https://www.disei.unifi.it/p279.html</p>	Firenze	<p>Finance; Banking; Economics; Consulting.</p>



<p>Trasformazione digitale. Progettare e gestire l'innovazione; Analisi, linguaggio e strumenti della rivoluzione digitale <i>Digital Transformation. Designing And Managing Innovation; Analysis, Language And Tools Of The Digital Revolution</i></p> <p>https://www.mastermdt.unifi.it/</p>	Firenze	Political Science; Business Intelligence; IT; Consultancy.
<p>Le nuove competenze digitali: open education, social e mobile learning <i>The new digital skills: open education, social and mobile learning</i></p> <p>https://www.unifi.it/p12059.html#competenze</p>	Firenze	Digital Education; Management of Digital Resources; Innovative Technology Learning.
<p>Marketing Management</p> <p>https://www.mastermanagement.it/</p>	Pisa	Business Management; Economics.
<p>Neuroscienze, Mindfulness e pratiche contemplative <i>Neuroscience, Mindfulness and Contemplative Practices</i></p> <p>https://www.unipi.it/index.php/master/dettaglio/3954</p>	Pisa	Applied Neuroscience; Mindfulness Practices, Theoretical Approaches to Mental Health Practices; Psychology of Mental Health.
<p>Igiene Industriale, prevenzione e sicurezza <i>Industrial Hygiene, Prevention and Safety</i></p> <p>https://www.biologia.unipi.it/didattica-bio/didattica/item/463-master-igiene-industriale-prevenzione-e-sicurezza.html</p>	Pisa	Occupational Hygiene; Public Health; Industrial Hygiene; Chemistry; Environmental Science.
<p>Comunicazione Professionale in ambito internazionale e interculturale <i>Professional Communication in the International and Intercultural Context</i></p> <p>https://mastercompint.fileli.unipi.it/</p>	Pisa	Public Relations; Marketing; Advertising; Cultural Promotion; Tourism Organization of Events.



Rondine Project Proposal Form

Answer briefly to the following questions

What are your personal and professional aptitudes?

What are your main interests and preferred leisure activities?

What do you think your territory needs to resolve the conflict / develop /improve socially, economically, culturally etc.?

Please describe your project idea - explain how you would like to create a social, economic and cultural impact on your society, how you think you can transform a conflict in your country. The project design module (second year of the World House training) aims at developing this first submitted draft.

What needs does your project address?

The general objective



The territories which you would like to have an impact on

The target groups

Stakeholders you would like to involve

Phases/activities of the project

Clarify how you intend to make your project sustainable in the medium term



SUBJECT: Notice pursuant to and by effect of Article 13 of the EU GDPR 2016/679 regarding personal data protection

Associazione Rondine Cittadella della Pace informs you that, for establishing and managing the processes held to select candidates for the World House, it is the Data Controller of data of yours which can be classified as personal data pursuant to the Data Protection Act.

Data Controller

The Data Controller, pursuant to Article 4.7 of EU Regulation 2016/679 is Associazione Rondine Cittadella della Pace – Loc. Rondine, 1 – 52100 Arezzo (AR), tel. +39 0575 299666 in the person of its *pro-tempore* legal representative.

Data Protection Officer (DPO)

Pursuant to Articles 37 to 39 of EU Regulation 2016/679, the Data Controller has appointed a Data Protection Officer (DPO) who can be contacted at the following email address: dpo@rondine.it.

Purpose and legal basis of the processing

Pursuant to Article 6, paragraph 1, letters a) and b) and Article 9, paragraph 2, letters a) and d) of EU Regulation 2016/679, your personal data are collected and processed:

1. to fulfil obligations envisaged by the law, by regulations and by the European Community legislation ("personal" data);
2. before the contract is finalised, to fulfil specific requests made by the Data Subject (both "personal" and "specific" data);
3. to establish and manage the selection processes for the World House (both "personal" and "specific" data);
4. to compile documentation in which your photograph, image, interviews, television footage, etc. may appear;

and they will be subject to processing based on the principles of fairness, legality, transparency and the protection of your confidentiality and rights. Your personal data will be processed for the entire duration of the selection process for the World House and also subsequently for the fulfilment of all legal requirements and, if applicable, for re-contacting you in relation to new selection processes, subject to your explicit consent.

Solely for the purposes of use in relation to the selection processes for the World House, the association can process data that the law defines as "personal" (name/company name, registered office, first name, surname, address, Vat number, Tax Code, etc.) but also the category of data that the law defines as "specific" (condition of health, religious faith, etc.).

Processing methods

Data is processed for the purposes explained above using both automated means, on electronic or magnetic media, and non-automated means, on paper, in compliance with the rules of confidentiality and security envisaged by the law, by the regulations deriving from the law and with internal guidelines.

Special Consultative Status with The United Nations Economic and Social Council (ECOSOC)

Associazione Rondine
Cittadella della Pace

Head offices
52100 Arezzo (Italy)
Loc. Rondine 1

Contacts
Tel. +39 0575 299666
Fax +39 0575 1645701

Web
info@rondine.org
www.rondine.org



Location of the processing and data communication

The data are currently processed and filed at the registered office of the Association.

Without prejudice to the communications performed for the purpose of fulfilling obligations dictated by the law and by the relative contracts, all the data collected and processed can only be communicated within Italy for the above-mentioned purposes to:

- companies for the performance of psychometric tests pursuant to Article 28 of EU Regulation 2016/679.

Additionally, when your data are managed, they may come to the knowledge of the following categories of persons responsible for processing (ex Article 29 of EU Regulation 2016/679) and/or Data Supervisors (ex Article 28 of EU Regulation 2016/679) identified in writing, to whom specific written instructions have been provided:

- employees and partners of the International Relations and Training Department;
- service companies operating on behalf of our Association.

The full updated list of data recipients can be requested from the Data Controller, at the addresses indicated under the heading "Rights of the Data Subject".

Mandatory or optional nature of data conferral and the consequences of any refusal to confer data

Conferring your data is mandatory for all the purposes required by the legal and contractual obligations in force. Therefore, any refusal to provide all or part of the same can lead to the Association being unable to execute the contract or correctly perform all the fulfillments required for the purpose of managing the selection process.

Transfer of data abroad

Your personal data will not be transferred to other companies with registered offices in non-European third countries.

Presence of an automated decision-making process

There is no automated decision-making system in place.

Data retention periods

Your Personal Data will only be retained for the time needed to fulfil the purposes for which they have been collected, in compliance with the principle of minimisation as set forth in Article 5, paragraph 1, letter c) of EU Regulation 2016/679. The data provided will be retained in our files in line with the following parameters:

- for activities regarding the selection process for the World House: your data will be entered and stored in the historical file of the Association should you be admitted to the World House;
- for re-contacting the Data Subject, if necessary: your data will be stored for use the next time you might participate in a selection process for the World House based on your explicit consent, provided for a period not exceeding 4 years, unless you revoke the above-mentioned consent;

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Rights of the Data Subject

You can exercise your rights as expressed in EU Regulation 2016/679 of the European Parliament and Council of 27 April 2016, by contacting the Data Controller at our registered office at the telephone number +39 0575 299666, sending an email to the address dpd@rondine.org, or writing by post to Associazione Rondine Cittadella della Pace with registered office in Loc. Rondine, 1 – 52100 Arezzo (AR).

Please note that, should the request to access your data be made via digital means, the information will be provided in a digital format of common use.

Pursuant to Articles 13, paragraph 2 and from paragraphs 15 to 22 of the Regulation, we hereby inform you that you can exercise the following rights:

- a) **Right to gain access** to the personal data and to the following information:
 - confirmation of whether or not any of your personal data is being processed;
 - the purposes of the processing;
 - the personal data categories;
 - the recipients or categories of recipients to whom the personal data have been or will be communicated;
 - should the data not have been collected from the Data Subject, all the available information regarding their origin;
 - whether any automated decision-making process, including profiling, are present;
 - a copy of the personal data subject to processing.
- b) **Right to correct** and integrate your personal data;
- c) **Right to cancel** the data ("right to be forgotten") if one of the following reasons exists:
 - I. the personal data are no longer required for the purposes for which they have been collected or otherwise processed;
 - II. the data subject withdraws his/her consent for the processing of data and there are no other legal grounds for the same;
 - III. the data subject objects to the processing and there are no prevailing legitimate reasons for its performance;
 - IV. the personal data have been processed unlawfully;
 - V. the personal data must be erased to fulfil a legal obligation envisaged by the law of the Union or member state to which the Data Controller is subject;If the Data Controller has made personal data public and is obliged to erase the same, he must request that the other data controllers who process the personal data cancel any links to and/or copies or reproductions of their data.
- d) **Right to restrict the processing should:**
 - I. the Data Subject challenge the accuracy of the personal data, for the period required by the Data Controller in order to verify the accuracy of the same;
 - II. the processing is unlawful and the Data Subject objects to the erasure of the personal data and instead requests that its use be restricted;

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- III. despite the Data Controller no longer requiring the personal data for the purposes of processing the same, the personal data be needed by the Data Subject for the verification, exercising or protection of a right in court;
- IV. the Data Subject has objected to the processing, while awaiting the verification of whether the legitimate reasons of the Data Controller prevail over those of the Data Subject.
- e) **Right to make a complaint** to the Italian Data Protection Authority, by following the procedures and indications published on the official website www.garanteprivacy.it.
- f) **Data portability right**, that is, the right to receive, in a structured format of common use that can be read by an automatic device, the personal data provided to a Data Controller and, if applicable, the right to send these to another data controller, should the processing be based on their consent, or on a contract, and be performed using automated means. Where technically feasible, the Data Subject has the right to have one data controller send their data directly to another.
- g) **Right to object** at any time, to the personal data processing, including profiling, in particular if:
 - I. the processing is performed based on the legitimate interest of the Data Controller, subject to the Data Subject explaining their reasons behind the objection;
 - II. the personal data are processed for the purposes of direct marketing.
- h) Right not to be subject to a decision based only on **automated processing**, including **profiling**, except in cases in which the decision is required for the definition or execution of a contract between the Data Subject and a data controller, is authorised by the law of the Union or the member state to which the data controller is subject, or is based on the explicit consent of the Data Subject.
- i) **Right to withdraw the consent** at any time.

Exercising your rights is not subject to any formal restrictions and is free of charge.

Loc. Rondine, __/__/__

DECLARATION OF CONSENT

I, the undersigned party (first name and surname) _____ having read the above notice, hereby grant my consent for the processing of my personal data by Associazione Rondine Cittadella della Pace for the purposes specified above at point 5 "for compiling documentation on which their photograph, image, interviews, television footage etc. may appear".

Date _____

Legible signature _____

I, the undersigned party (first name and surname) _____ having read the above notice, hereby grant my consent for the processing of my personal data by Associazione Rondine Cittadella della Pace for the purposes of recontacting me for subsequent selection processes.

Date _____

Legible signature _____

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